

**STATE OF HAWAII  
DEPARTMENT OF HAWAIIAN HOME LANDS**

**BID OFFER FORM FOR**

**EAST HAWAII HILO DISTRICT OFFICE IMPROVEMENTS**

**HILO, ISLAND OF HAWAI'I, HAWAI'I  
TAX MAP KEY: (3) 2-1-023:157 & 158**

**IFB NO.: IFB-26-HHL-009**

Chairperson  
Hawaiian Homes Commission  
Department of Hawaiian Home Lands  
91-5420 Kapolei Parkway  
Kapolei, Hawaii 96707

The undersigned has carefully examined, read, and understands the terms and conditions in the Plans and Specifications, Special Conditions attached hereto, DHHL Construction General Conditions, and General Conditions specified in the Invitation for Bids (IFB) No. IFB-26-HHL-009. The State of Hawaii's (State) Contract for Goods and Services Based on Competitive Sealed Bids AG-003 Rev. 6/22/2009, AG-008 103D General Conditions and DHHL Construction General Conditions are included by reference and made part hereof and available upon written request to the Procurement Officer. The undersigned hereby submits the following offer to perform the work for IFB No. IFB-26-HHL-009 as specified herein, all in accordance with the true intent and meaning thereof.

The undersigned understands and agrees that:

1. The State reserves the right to reject any and all offers and to waive any items that are defective when, in the State's opinion, such rejection or waiver will be in the best interest of the State. A solicitation may be rejected in whole or part when in the best interest of the State.
2. If awarded the contract, all services will be in accordance with Hawaii Revised Statutes (HRS) § 103-55.5.
3. In submitting this offer, the Offeror is not in violation of HRS Chapter 84, concerning prohibited State contracts.
4. By submitting this offer, the Offeror certifies that the offer was independently arrived at without collusion and the Offeror did not participate in any practices to restrict competition.
5. It is understood that the failure to receive any addendum shall not relieve the Offeror from any obligation under this IFB.

Date: \_\_\_\_\_

The undersigned represents that it is: **(Check  one only)**  
East Hawaii Hilo District Office Improvement  
IFB-26-HHL-009

- A **Hawaii business** incorporated or organized under the laws of the State of Hawaii; **OR**
- A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, is or shall be registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division (DCCA-BREG) to do business in the State of Hawaii.

State of incorporation: \_\_\_\_\_

Offeror is:

- Sole Proprietor       Partnership       Corporation       Joint Venture       Other: \_\_\_\_\_

Federal ID No.: \_\_\_\_\_

Hawaii General Excise Tax ID No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Payment address (other than street address below)

\_\_\_\_\_  
(Street Address, City, State, Zip Code)

Business address

\_\_\_\_\_  
(Street Address, City, State, Zip Code)

Respectfully submitted:

\_\_\_\_\_  
Authorized (Original) Signature

\_\_\_\_\_  
Name and Title (Please Type or Print)

\* \_\_\_\_\_  
**Exact Legal Name of Company (Offeror)**

\*If Offeror shown above is a "dba" or a "division" of a corporation, furnish the exact legal name of the corporation under which the awarded contract will be executed.

The following bid is hereby submitted for the East Hawaii Hilo District Office Improvements, Hilo, Island of Hawaii, Hawaii, for the Department of Hawaiian Home Lands.:

Item No.	No. of Units	Description	Unit Price	Unit Total
<b>Base Bid</b>				
1	LS	<b>GENERAL CONDITIONS</b> – not to exceed 6% of total bid sum less allowances and force account. All work defined in the contract documents not included in the items below. This shall include, but not be limited to supervision; mobilization; demobilization; dust protection; water control; designing and constructing work enclosures for interior and exterior work; coordination with other trades for electrical and plumbing repairs if necessary; dumpsters; project signage; and job site cleaning to include pressure washing all surfaces of the parking structure after all work is completed.	\$ _____	\$ _____
2		<b>WATERLINE</b> (to include but not limited to):		
	LS	2.1 Dewatering and traffic control	\$ _____	\$ _____
	235 LF	2.2 Remove and replace existing water line	\$ _____	\$ _____
	45 LF	2.3 Verify viability of existing water line	\$ _____	\$ _____
	1 EA	2.4 Cut and plug existing water line	\$ _____	\$ _____
	400 LF	2.5 Furnish and install new water line including plugs, tees, and submeters	\$ _____	\$ _____
	2 EA	2.6 Remove and replace existing backflow preventer; install new backflow preventer	\$ _____	\$ _____
	LS	2.7 Demo and replace concrete walkway disturbed by waterline work	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
3		<b>FENCING &amp; GATES</b> (to include but not limited to):		
	80 LF	3.1 Demolish existing chainlink fence and gates	\$ _____	\$ _____
	220 LF	3.2 Furnish and install new chainlink fence	\$ _____	\$ _____
	1 EA	3.3 Furnish and install new sliding gate	\$ _____	\$ _____

<b>Item No.</b>	<b>No. of Units</b>	<b>Description</b>	<b>Unit Price</b>	<b>Unit Total</b>
	5 EA	3.4 Furnish and install new personnel gates	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
<b>DHHL OFFICE BUILDING (Items 5-11)</b>				
<b>4</b>		<b>DEMOLITION (to include but not limited to):</b>		
	LS	4.1 Demolish existing structure(s)	\$ _____	\$ _____
	LS	4.2 Remove existing walls, columns, beams, doors, windows, roof framing, and slab	\$ _____	\$ _____
	2 EA	4.3 Demolish existing canopy structures	\$ _____	\$ _____
	LS	4.4 Demolish existing plumbing fixtures, cabinets, appliances, and water heaters	\$ _____	\$ _____
	LS	4.5 Demolish existing steel shelving	\$ _____	\$ _____
	LS	4.6 Demolish existing AHU and HVAC condenser system	\$ _____	\$ _____
	LS	4.7 Demolish existing privacy fence	\$ _____	\$ _____
			<b>SUB-TOTAL</b>	
<b>5</b>		<b>STRUCTURAL (to include but not limited to):</b>		
	875 SF	5.1 New concrete slab foundation, turn-down slab, and thickened slab pads	\$ _____	\$ _____
	LS	5.2 Concrete footings, vapor barrier, base course, and compacted fill	\$ _____	\$ _____
	LS	5.3 Reinforcing — rebar, mesh, and anchor bolts	\$ _____	\$ _____
	LS	5.4 Termite protection and treated sill plate	\$ _____	\$ _____
	LS	5.5 Forms, finishing, and curing	\$ _____	\$ _____
	LS	5.6 Trenching, backfill, and compaction for new building extension	\$ _____	\$ _____
	LS	5.7 Special inspections — concrete, reinforcing, complete load path / uplift ties	\$ _____	\$ _____
	LS	5.8 Pre-engineered wood trusses, purlins, plywood sheathing, and metal roofing	\$ _____	\$ _____
	LS	5.9 Sheet metal ridge cap, gutter, and downspouts	\$ _____	\$ _____

<b>Item No.</b>	<b>No. of Units</b>	<b>Description</b>	<b>Unit Price</b>	<b>Unit Total</b>
	LS	5.10 Wood framing — overframing, headers, beams, posts, and shear wall paneling	\$ _____	\$ _____
	LS	5.11 Wall and ceiling insulation	\$ _____	\$ _____
	LS	5.12 Structural hardware — anchors, hurricane ties, and miscellaneous	\$ _____	\$ _____
	LS	5.13 Freeze board / screen	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
		<b>INTERIOR FINISHES &amp; CARPENTRY</b> (to include but not limited to):		
<b>6</b>	LS	6.1 ADA bathroom accessories (grab bars, mirrors, dispensers)	\$ _____	\$ _____
	LS	6.2 Lounge / kitchenette cabinets, countertops, and refrigerator	\$ _____	\$ _____
	1,650 SF	6.3 1-hour fire-rated separation wall, 1-hour ceiling, and standard gypsum board ceiling	\$ _____	\$ _____
	LS	6.4 Header wrap; patch existing ceilings	\$ _____	\$ _____
	LS	6.5 Patch roof leak and damaged ceiling	\$ _____	\$ _____
	LS	6.6 New doors, windows, security screens, and stud walls	\$ _____	\$ _____
			<b>SUB-TOTAL</b>	
		<b>PLUMBING</b> (to include but not limited to):		
<b>7</b>	8 EA	7.1 ADA toilets and lavatories (install owner-furnished fixtures)	\$ _____	\$ _____
	1 EA	7.2 Lounge kitchen sink with faucet	\$ _____	\$ _____
	1 EA	7.3 Utility sink	\$ _____	\$ _____
	4 EA	7.4 Instant hot water heaters with disconnect switches	\$ _____	\$ _____
			<b>SUB-TOTAL</b>	
<b>8</b>		<b>MECHANICAL / HVAC</b> (to include but not limited to):		

<b>Item No.</b>	<b>No. of Units</b>	<b>Description</b>	<b>Unit Price</b>	<b>Unit Total</b>
	4 EA	8.1 Outdoor condensing units (ACCUs)	\$ _____	\$ _____
	11 EA	8.2 Indoor fan coil units (FCUs) with wall controllers	\$ _____	\$ _____
	3 EA	8.3 Supply and exhaust fans	\$ _____	\$ _____
	LS	8.4 Refrigerant piping, condensate piping, control wiring, and field charge	\$ _____	\$ _____
	LS	8.5 Penetration boots, flashing, and equipment mounting	\$ _____	\$ _____
	LS	8.6 Equipment startup, commissioning, and factory certification inspection	\$ _____	\$ _____
	LS	8.7 HVAC equipment covers	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
		<b>ELECTRICAL (to include but not limited to):</b>		
	70 EA	9.1 New LED luminaires (multiple types) with rough-in and fixture connections	\$ _____	\$ _____
	LS	9.2 Rework light locations and switches	\$ _____	\$ _____
	LS	9.3 Move electrical panel; replace A/C disconnect	\$ _____	\$ _____
	7 EA	9.4 Security cameras (CCTV including wide-angle camera)	\$ _____	\$ _____
	LS	9.5 Ceiling-mounted projector and wall-mounted projector screen	\$ _____	\$ _____
	LS	9.6 FCU electrical connections	\$ _____	\$ _____
	LS	9.7 Exhaust fan electrical connections	\$ _____	\$ _____
	LS	9.8 Building lighting controls — time clock and parking lot photocell	\$ _____	\$ _____
	LS	9.9 Exterior conduit upgrades	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
<b>10</b>		<b>PAINTING (to include but not limited to):</b>		

<b>Item No.</b>	<b>No. of Units</b>	<b>Description</b>	<b>Unit Price</b>	<b>Unit Total</b>
	LS	10.1 Surface preparation — cleaning, patching, sanding, and masking	\$ _____	\$ _____
	2,000 SF	10.2 Texture and primer for new gypsum board	\$ _____	\$ _____
	2,250 SF	10.3 Paint interior walls and ceilings	\$ _____	\$ _____
	LS	10.4 All caulking, paint coats, and finishes per specifications	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
<b>OHA BUILDING (Items 12-16)</b>				
		<b>INTERIOR FINISHES</b> (to include but not limited to):		
<b>11</b>	875 SF	11.1 Remove existing carpet and install new flooring	\$ _____	\$ _____
	LS	11.2 Entry hardware — wood post and frame	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
		<b>PLUMBING</b> (to include but not limited to):		
<b>12</b>	1 EA	12.1 Remove and replace ADA toilet (owner-furnished fixture)	\$ _____	\$ _____
	1 EA	12.2 Remove and replace ADA sink (owner-furnished fixture)	\$ _____	\$ _____
	1 EA	12.3 Furnish and install instant hot water heater	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
		<b>MECHANICAL / HVAC</b> (to include but not limited to):		
<b>13</b>	1 EA	13.1 Replace existing split A/C unit	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
		<b>ELECTRICAL</b> (to include but not limited to):		
<b>14</b>	14 EA	14.1 New LED luminaires with rough-in and fixture connections	\$ _____	\$ _____
	LS	14.2 Repair telecom cabinet doors and locks	\$ _____	\$ _____

<b>Item No.</b>	<b>No. of Units</b>	<b>Description</b>	<b>Unit Price</b>	<b>Unit Total</b>
	LS	14.3 FCU electrical connections	\$ _____	\$ _____
	10 EA	14.4 Upgrade communications cabling	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
		<b>PAINTING</b> (to include but not limited to):		
	LS	15.1 Surface preparation — cleaning, patching, sanding, and masking	\$ _____	\$ _____
	875 SF	15.2 Paint interior walls	\$ _____	\$ _____
	925 SF	15.3 Paint exterior walls	\$ _____	\$ _____
	LS	15.4 All caulking, paint coats, and finishes per specifications	\$ _____	\$ _____
		<b>SUB-TOTAL</b>		\$ _____
<b>16</b>	LS	<b>ALLOWANCES</b> (For associated work related to the renovation of DHHL's East Hawaii Hilo District Office)		<b>\$ 100,000.00</b>
<b>Total Sum Bid (Items 1 through 16, inclusive)</b>				\$ _____

**TOTAL SUM BID =** \_\_\_\_\_ **Dollars (\$ \_\_\_\_\_).**

**The prices herein for the above items shall include all materials, labor, tools, equipment, machinery and all incidentals necessary, inclusive of general excise tax to install or to construct these items in place complete and in accordance with the plans and specifications contained in this IFB.**

## APPRENTICESHIP AGREEMENT PREFERENCE

Hawaii Revised Statutes §103-55.6 (ACT 17, SLH 2009) provides for a Hawai'i Apprenticeship Preference for public works contracts having an estimated value of \$250,000.00 or more. The preference shall be in the form of a 5% bid adjustment applied to the bidder's amount for bidders that are parties to apprenticeship agreements. The estimated value of this public works contract is \$250,000.00 or more and the apprenticeship agreement preference **shall** apply.

To be eligible for the preference, the bidder shall:

1. Be a party to an apprenticeship agreement registered with the DLIR at the time the bid is made for each apprenticeable trade the bidder will employ to construct the public works project for which the bid is being made.
  - a. The apprenticeship agreement shall be registered and conform to the requirements of HRS Chapter 372.
  - b. Subcontractors do not have to be a party to an apprenticeship agreement for the bidder to obtain the preference.
  - c. The bidder is not required to have apprentices in its employ at the time the bid is submitted to qualify for the preference.
  - d. If a bidder's employee is multi-skilled and able to perform work in more than one trade (for example, a project requires a carpenter and a laborer, and the employee is a carpenter, but is also able to perform the work of a laborer), the bidder need only be a party to the carpenter's apprenticeship agreement and does not need to be a party to the laborer's apprenticeship agreement in order to qualify for the preference. The bidder is not "employing" a laborer, only a carpenter, and so only needs to be a party to the carpenter's apprenticeship agreement.
  - e. Qualification for the preference is given on a project-by-project basis and depends upon the specific offer for a specific project. A bidder's employees may vary from project to project and may qualify for the preference on one project but may not qualify on another project. For example, on one project, if the bidder only employs carpenters to perform work in the carpentry and labor trades, then the bidder only needs to be a party to the carpenter's apprenticeship agreement in order to qualify for the preference. However, on another project if the same bidder employs both carpenters and laborers, then the bidder will not qualify for the preference if the bidder is only a party to the carpenter's apprenticeship agreement and not the laborer's apprenticeship agreement.
2. State the trades the bidder will employ to perform the work;
3. For each trade to be employed to perform the work, the bidder shall submit a completed signed original *CERTIFICATION OF BIDDER'S PARTICIPATION IN APPROVED APPRENTICESHIP PROGRAM UNDER ACT 17 (Certification Form 1)* verifying the

participation in an apprenticeship program registered with the State Department of Labor and Industrial Relations (DLIR);

4. The *Certification Form 1* shall be authorized by an apprenticeship sponsor of the DLIR list of registered apprenticeship programs. The authorization shall be an original signature by an authorized official of the apprenticeship sponsor; and
5. The completed *Certification Form 1* for each trade must be submitted by the bidder with the offer. A facsimile or copy is acceptable to be submitted with the offer; however, the completed **signed original** must be submitted within five (5) working days of the due date of the offer. If the signed original is not received within this timeframe, the preference may be denied. Previous certifications shall not apply.

Failure to comply with ALL of the conditions noted above, without exception, shall disqualify the Bidder from qualifying for, and thus receiving, benefit of the Hawai'i Apprenticeship Preference.

The *Certification Form 1* and the List of Construction Trades in Registered Apprenticeship Programs is available on the DLIR website at: <http://labor.hawaii.gov/wdd/>.

Upon receiving *Certification Form 1*, the DHHL will verify with DLIR that the apprenticeship program is on the list of apprenticeship programs registered with the DLIR. If the program(s) are not confirmed by the DLIR, the bidder will not qualify for the preference.

If the bidder is certified to participate in an apprenticeship program for each trade which will be employed by the bidder for the project, a preference will be applied to decrease the bidder's total bid amount by five per cent (5%) for evaluation purposes.

Should the bidder qualify for other preferences (for example, Hawaii Products Preference), all applicable preferences shall be applied to the bid amount.

While preference for Hawai'i Apprenticeship will be taken into consideration to determine the low bidder, the contract awarded shall be the original bid amount, exclusive of any preferences. The preference is only for evaluation purposes.

The bidder hereby certifies that it will employ the following apprenticeable trades to perform the work for this project:





## METHOD OF AWARD

Bidder is required to bid on the entire project. The low bidder shall be determined by the procedures outlined in items 1) through 4) below:

- 1) Prior to opening of bids, the State will determine the amount of funds available for the project. This amount will be designated the "control amount". The control amount shall be announced at, and prior to the opening of bids.
- 2) The Base Bid and Alternate, if any, of each Bidder will be adjusted to reflect the applicable preferences in accordance with Chapter 103D, HRS. The Alternate, if any, will then be added to the Base Bid and compared with the control amount.
- 3) The low bidder shall be the Bidder having the lowest aggregate amount, within the control amount (after application of the various preferences), for the Base Bid plus the Alternate, if any.
- 4) If adding the Alternate, if any, would make the aggregate amount exceed the control amount for all Bidders, the low bidder shall be the Bidder having the lowest Base Bid after application of the various preferences.

It is further understood and agreed that:

- 1) The Chairman reserves the right to reject any and/or all bids and waive any defects when, in his opinion, such rejection or waiver will be in the best interest of the State.
- 2) After determining the low bidder, an award may be made either on the amount of the Base Bid alone, or including the Alternate (exclusive of preferences), if:
  - a. It is in the best interest of the State;
  - b. Funds are available at time of the award; and
  - c. The combination of the Base Bid plus Alternate does not change the apparent low bidder.
- 3) In the event the Base Bid for all Bidders exceed the control amount, the Chairman reserves the right to negotiate with the lowest responsible and responsive bidder to award a contract within available funds.
- 4) In the event the award is made for the Base Bid alone, the Chairman reserves the right to amend the contract at a later date to include the Alternate should funds subsequently become available.

## OTHER CONDITIONS

- 1) The liquidated damages per working day for failure to complete the work on time have been determined and are noted in the Special Conditions of the sample contract.
- 2) By submitting this bid, the undersigned is declaring that his firm has not been assisted or represented on this matter by an individual who has, in a State capacity, been involved in the subject matter of this contract in the past one (1) year.
- 3) By submitting this bid, the undersigned is declaring that Bidder's own organization will perform at least 20% of the contractor's work. For the purposes of this section, the Contractor's work is defined as: direct cost labor for contractor's forces; direct cost materials installed by the contractor's direct cost labor force; direct cost equipment, either owned or leased, used by the contractor's direct cost labor force; and field overhead cost to include: field supervision, field office trailer (if any), field office equipment and supplies, etc.
- 4) Upon the acceptance of the bid by the Chairman, the undersigned must enter into and execute a contract for the same and furnish a Performance and Payment Bond, as required by law. These bonds shall conform to the provisions of Sections 103D-324 and 325, Hawaii Revised Statutes, and any law applicable thereto.
- 5) The quantities given herewith are approximate only and are subject to increase or decrease.
- 6) The estimated quantities shown for items for which a UNIT PRICE is asked in this bid are only for the purpose of comparing on a uniform basis bids offered for the work under this contract. No claim shall be filed for anticipated profit or loss because of any difference between the quantities of the various classes of work done or the materials and equipment actually installed and the said estimated quantities. Payment on UNIT PRICE items will be made only for the actual number of units incorporated into the finished project at the contract UNIT PRICE.
- 7) If the product of the UNIT PRICE BID and the number of units does not equal the total amount stated by the undersigned in the Bid for any item, it will be assumed that the error was made in computing the total amount. For the purpose of determining the lowest Bidder, the stated UNIT PRICE alone will be considered as representing the Bidder's intention and the total amount bid on such items shall be considered to be the amount arrived at by multiplying the UNIT PRICE by the number of units.
- 8) Certification for Safety and Health Programs for Bids in Excess of \$100,000. In accordance with Sections 103D-327 and 396-18, Hawaii Revised Statutes, by submitting this bid, the undersigned certifies that his firm will have a written Safety and Health Plan for this project that will be available and implemented by the Notice to Proceed date of this project. Details of the requirements of this plan may be obtained from the Department of Labor and Industrial Relations, Occupational, Safety and Health Division.

- 9) Any contract arising out of this offer is subject to the approval of the Department of the Attorney General as to form, and to all further approvals, including the approval of the Governor, required by statute, regulation, rule, order, or other directive.

Receipt of the following addenda issued by the Department is acknowledged by the date(s) of receipt indicated below:

	Date		Date
Addendum No. 1	_____	Addendum No. 5	_____
Addendum No. 2	_____	Addendum No. 6	_____
Addendum No. 3	_____	Addendum No. 7	_____
Addendum No. 4	_____	Addendum No. 8	_____

It is understood that failure to receive any such addendum shall not relieve the Contractor from any obligation under this IFB as submitted.

Bid Security in the amount of: \_\_\_\_\_

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

as required by law, is enclosed herewith in the form of:

- |  |   |
|--|---|
| <input type="checkbox"/> Surety Bond (*1)            | <input type="checkbox"/> Official Check (*3)    |
| <input type="checkbox"/> Legal Tender (*2)           | <input type="checkbox"/> Share Certificate (*3) |
| <input type="checkbox"/> Cashier's Check (*3)        | <input type="checkbox"/> Teller's Check (*3)    |
| <input type="checkbox"/> Certificate of Deposit (*3) | <input type="checkbox"/> Treasurer's Check (*3) |
| <input type="checkbox"/> Certified Check (*3)        |   |

Respectfully submitted,

\_\_\_\_\_  
Name of Company, Joint Venture or Partnership

\_\_\_\_\_  
License No.

By \_\_\_\_\_  
Signature (\*4)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

(IF A CORPORATION, AFFIX CORPORATE SEAL TO SIGNATURE, BE SURE TO FILL IN ATTACHED LIST OF SUBCONTRACTORS. THIS BID FORM MAY NOT BE ALTERED AND BIDDERS MAY NOT QUALIFY OR CONDITION THEIR BIDS IN ANY WAY.)

PLEASE FILL OUT THE ATTACHED CERTIFICATE OF RESOLUTION GIVING EVIDENCE OF THE AUTHORITY OF THIS OFFICER TO SUBMIT BIDS ON BEHALF OF THE COMPANY.

NOTES:

- \*1. Surety bond underwritten by a company licensed to issue bonds in this State;
- \*2. Legal tender; or
- \*3. A certificate of deposit; share certificate; or cashier's, treasurer's, teller's, or official check accepted by, and payable on demand to the State by a bank, a savings institution, or credit union insured by the Federal Deposit Insurance Corporation of the National Credit Union Administration.
  - A. These instruments may be utilized only to a maximum of \$100,000.
  - B. If the required security or bond amount totals over \$100,000, more than one instrument not exceeding \$100,000 each and issued by different financial institutions shall be accepted.
- \*4. Please attach to this page evidence of the authority of this officer to submit bids on behalf of the Company, and also the names and residence addresses of all officers of the Company.
- \*5. Fill in all blank spaces with information asked for or bid may be invalidated. BID MUST BE INTACT; MISSING PAGES MAY INVALIDATE YOUR BID.

CERTIFICATE OF RESOLUTION

I, \_\_\_\_\_, Secretary of \_\_\_\_\_, a Hawaii Corporation, do hereby certify that the following is a full, true and correct copy of a resolution duly adopted by the Board of Directors of said Corporation, at its meeting duly called and held at the office of the Corporation \_\_\_\_\_, Hawaii, on \_\_\_\_\_ day of \_\_\_\_\_, 2023, at which a quorum was present and acting throughout; and that said resolution has not been modified, amended or rescinded and continues in full force and effect.

“RESOLVED that any individual at the time holding the position(s) of \_\_\_\_\_, be, and each of them hereby is, authorized to execute on behalf of the Corporation any bid, proposal or contract for the sale or rental of the products of the Corporation or for the services to be performed by the Corporation and to execute any bond required by any such bid, proposal or contract with the United States Government or the State of Hawaii or the City and County of Honolulu, or any County of Municipal Government of said State, or any department or subdivision of any of them.”

IN WITNESS THEREOF, I have hereunto set my hand and affixed the corporate seal of said

\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Secretary

END OF BID